



MCR Committee, St. Catharine's College

Meeting held on **Thursday, October 1st, 2015**

MINUTES

Present

Michael Rivera (Co-President), Ravi Raninga (Co-President), Charlotte Northop (Welfare Officer), Helene Mobbs (Education Officer), Erin Oerton (Social Secretary), Izzy Everall (Social Secretary), Marcus Fantham (Food and Drink Officer), David Battersby (Formal Hall Officer)

Absence with apologies

Rachel Lai (Secretary), David Wade (Treasurer), James Elderfield (Computing Officer),

The meeting was called to order and chaired by Michael Rivera. The Co-Presidents recorded the minutes.

51	<p><u>Minutes of previous meeting</u></p> <ul style="list-style-type: none"> All points concerned ongoing non-Freshers week – updates on each point expected when the Committee meets again at the next meeting on Oct. 27 	
52	<p><u>E-mail notifications</u></p> <ul style="list-style-type: none"> ALL in agreement that e-mails should be daily and include important information <p>ACTION: EO/IE to e-mail every morning with an itinerary for the day, with information on date, time, location, dress code (gown required?), and anything else attendees should bring</p>	EO IE
53	<p><u>'Meet Your Neighbours'</u> (Fri, Oct 2)</p> <ul style="list-style-type: none"> EO/IE to be the main contact for Russell Street, CN for South Green Lodge, Ellie Chan/Richard Lewis for Brookside, and Katsiaryna Usachova for Barton Road Graduates will meet at each residence at 7:30pm, then head to 1 or 2 pubs nearby before ending up at Catz Bar at 9:30pm at the latest 	

54	<p><u>Matriculation, College tours and welcome reception</u> (Sat, Oct 3)</p> <ul style="list-style-type: none"> • MR/RR to be at Matriculation • MR/RR/HM to give tours of College, meeting at the Plodge at 12 noon • MF has ordered wine to come in between 1-3pm • DB/MF have arranged for 150 glasses, 150 plates and some serving platters • tablecloths are required to keep the tables clean, but College may have run out of them to hire to us due to other events taking place concurrently – maybe there are some in the ‘social’ MCR cupboard – otherwise Sainsbury’s sells some for £3 each <p>ACTION: MF/DB to pick up cheese at 12 noon</p> <p>ACTION: MR/IE to help take it in and send white wine to the buttery, and keep red wine in the SCR somewhere safe</p> <p>ACTION: MF to check the ‘social’ MCR cupboard for tablecloths we can use, otherwise get new ones somewhere cheap</p> <p>ACTION: ALL to help set up wine and cheese if possible around 5:30pm or 6pm onwards</p>	MF DB MR IE ALL
55	<p><u>Treats and treasure hunt</u> (Sun, Oct 4)</p> <ul style="list-style-type: none"> • Treats will start in the MCR at 1pm, followed by the Hunt <p>ACTION: MF to get Haribo and three dozen doughnuts</p> <p>ACTION: EO/IE to make sure there’s an answer sheet for the questions on the Treasure Hunt</p>	MF EO IE
56	<p><u>Pub golf</u> (Mon, Oct 5)</p> <ul style="list-style-type: none"> • IE outlined the plan is to visit The Snug, Prince Regent, Grain Store, Bath House and then a club • IE/EO have a beautiful score card already made • MR reminds Social Secs that something should be said about alcohol health/safety before leaving Catz Bar <p>ACTION: EO/IE to decide on nightclub and confirm route and times</p> <p>ACTION: EO/IE to make sure alcohol safety is brought up before setting off</p>	EO IE

57	<p><u>Board game night</u> (Tue, Oct 6)</p> <ul style="list-style-type: none"> Two extra games to add to the fun are Cards Against Humanity and Scrabble <p>ACTION: DB to bring his CAH</p> <p>ACTION: EO/IE to buy Scrabble?</p> <p>ACTION: MF to get beer, Coke and snacks</p>	DB EO IE MF
58	<p><u>Punting and Catz Sports and Societies Fair</u> (Wed, Oct 7)</p> <ul style="list-style-type: none"> Committee finding it hard to find someone to supervise the punting MR emphasises that the S+S Fair is also a lot of non-sports <p>ACTION: MR to supervise punting</p> <p>ACTION: DB/MF/IE/HM to check their schedules and see if they can supervise</p> <p>ACTION: IE/EO to be sure to mention the sports and non-sporty societies, with a list from MR on what those are</p>	DR DB MF IE HM IE EO
59	<p><u>Parent-child formal</u> (Thu, Oct 8)</p> <ul style="list-style-type: none"> Looks like we have around 120 so far, with just over a dozen or so parents still to get back to Dave about their children's and their own attendance <p>ACTION: DB to send reminder soon to parents to get back to him by Monday 5th</p> <p>ACTION: DB to arrange with Accounts the billing of the children, and the MCR for the parents</p>	DB
60	<p><u>Pizza and film night</u> (Fri, Oct 9)</p> <p>ACTION: EO to leave DVD in CN's pigeonhole, and CN to set up and supervise the event</p> <p>ACTION: MF to look into Sainsbury's pizza</p>	EO CN MF
61	<p><u>'Noah's Ark' Freshers' Bop</u> (Sat, Oct 10)</p> <ul style="list-style-type: none"> EO said DJ is booked CN said usually we need the Porters' to help let DJ in, and move in the equipment, maybe parking in the fellows' carpark, passing through College <p>ACTION: EO/IE to get decorations</p> <p>ACTION: ALL to help move DJ stuff and help set up on the day</p>	EO IE ALL

62	<p><u>Chapel, brunch, Welfare treats (Sun, Oct 11)</u></p> <ul style="list-style-type: none"> • Chapel and brunch are straight-forward • CN had the idea of a condoms and candy bowl <p>ACTION: CN to make sure we have a Welfare pigeonhole in the pigeonhole room</p> <p>ACTION: CN to make it clear she is someone to go to about Welfare issues at Treats</p> <p>ACTION: CN to prepare the treats</p>	CN
63	<p><u>Matriculation dinner (Mon, Oct 12)</u></p> <ul style="list-style-type: none"> • Reminder for this should just be sent to the freshers <p>ACTION: DB to send out reminder about this</p> <p>ACTION: EO/IE to confirm the nightclub after this</p>	DB EO IE
64	<p><u>MCR bar quiz (Tue, Oct 13)</u></p> <ul style="list-style-type: none"> • MR/RR will do the questions and host, with help from ALL setting up the microphone/amplifier equipment <p>ACTION: MR/RR to prepare quiz</p>	MR RR
65	<p><u>First graduate formal (Thu, Oct 15)</u></p> <ul style="list-style-type: none"> • Maybe not for this one, maybe yes, but DB to look into the possibility of using the Ramsden Room for pre-drinks • The Ramsden Room has a maximum capacity, however <p>ACTION: DB to send out information on booking</p> <p>ACTION: DB to look into Ramsden Room pre-drinks</p>	DB
66	<p><u>Intercollegiate pub crawl (Sat, Oct 17)</u></p> <ul style="list-style-type: none"> • It's with Magdalene and Trinity <p>ACTION: EO/IE to confirm the plans for this</p>	EO IE

67	<p><u>Chapel, brunch, treats, MCR Mini-Seminar</u></p> <ul style="list-style-type: none"> Erin and Michael to do the first MCR Mini-Seminar <p>ACTION: EO/MR to prepare presentations</p> <p>ACTION: HM to plan out the event (time, refreshments, e-mail notifications)</p>	HM
68	<p><u>Photography</u></p> <ul style="list-style-type: none"> MR encouraged ALL to take more photos at the events, for future materials like the next Welcome Pack, and the bulletins, <i>etc.</i> <p>ACTION: ALL to take more photos, especially of this coming Freshers' Fortnight</p>	ALL
69	<p><u>Social media</u></p> <ul style="list-style-type: none"> MR invited ALL Committee to tweet with the MCR Twitter account and post photos online on the MCR Instagram account to make it more interactive online – especially the behind-the-scenes organization stuff is great <p>ACTION: ALL who have smartphones should try and use Twitter/Instagram</p>	ALL
70	<p><u>By-election and future meeting</u></p> <ul style="list-style-type: none"> Mon 5, Mon 12, and Mon 19's bulletins will put out a call for manifestos for Green and External Officers Mon 26, manifestos will be circulated amongst the MCR, alongside the agenda for an Open Meeting Tue 27, an Open Meeting will take place, with Hustings first for the Green and External Officers, after which voting will open Sun 1, voting will close at midnight Mon 2's bulletin will include the results of the by-election <p>ACTION: MR/RR to set up by-election with CUSU</p> <p>ACTION: MR/RL to put by-election info in the bulletins</p> <p>ACTION: MR/RL to do the Open Meeting agenda</p>	MR

There being no further items to discuss at this time, the meeting was adjourned.

Next (open) meeting to be held on **Tuesday, October 27th, 2015, 6:00-7:00pm** in the Rushmore Room.