

**MCR Committee, St. Catharine's College**  
**Meeting held on Monday, February 20<sup>th</sup>, 2017**

**MINUTES**

**Present:** Annabel Taylor (AT – Co-president), Sophie McManus (SM – Co-president), Charlotte Kenealy (CK – Welfare Officer), Katrin Daehn (KD – Green Officer), Terry Wu (TW – Formal Hall Officer), Danilo Cardim (DC - Secretary), Geoffroy Dolphin (GD – Treasurer), Frances St George-Hyslop (FSH – Social Secretary), Aila Bicer (AB – External Officer), Michael Rivera (MR - Food and Drink Officer).

**Absence with apologies:** Marcus Fantham (MF – Social Secretary).

The meeting was called to order and chaired by Annabel Taylor and Sophie McManus. The meeting was minuted by Danilo Cardim.

45	<p><b>St Catharine's Garden Party</b>  <b>Anna Myers (AM - Grander Party President):</b></p> <ul style="list-style-type: none"> <li>- 270 tickets sold so far;</li> <li>- 10% profit will be donated to charity, in addition to buying extra supplies for the event;</li> <li>- College has secured £3000 for the event as a subsidy;</li> </ul> <p style="text-align: center;"><b>JD</b></p> <ul style="list-style-type: none"> <li>- Is there a possibility to invite guests? <ul style="list-style-type: none"> <li>• AM commented that only if there are left tickets after opening sales to Fellows and College staff.</li> </ul> </li> </ul>	AM, JD
46	<p><b>Co-presidents' report:</b></p> <ul style="list-style-type: none"> <li>- 2017 Graduate Symposium: <ul style="list-style-type: none"> <li>• It received good feedback from College and attendants.</li> </ul> </li> <li>- 2018 Graduate Symposium: <ul style="list-style-type: none"> <li>• Education officer to be involved in the organisation;</li> <li>• MCR committee will be responsible to choose the chairs for the event.</li> </ul> </li> <li>- Barton Road Residence: <ul style="list-style-type: none"> <li>• To allocate funds from small projects for kitchen improvement, and letter box replacement for a bigger size.</li> </ul> </li> </ul>	AT, SM

	<ul style="list-style-type: none"> <li>- South Green Lodge Residence: <ul style="list-style-type: none"> <li>• Freezers have been allocated at the attic. An inspection from the College is still pending (SP).</li> </ul> </li> <li>- JCR: <ul style="list-style-type: none"> <li>• Internal and external bike clearance at college sites to happen in the following weeks.</li> </ul> </li> </ul>	
47	<p><b>Treasurer's report</b></p> <ul style="list-style-type: none"> <li>- Graduate Symposium fees: <ul style="list-style-type: none"> <li>• Kathy Malley is billing students next term</li> </ul> </li> <li>- £400 left in the MCR overall budget at the moment.</li> </ul>	JD, AT, SM
48	<p><b>Social Secretaries' report</b></p> <ul style="list-style-type: none"> <li>- Valentines' BOP <ul style="list-style-type: none"> <li>• Guest charge will be discontinued.</li> </ul> </li> <li>- Next events: <ul style="list-style-type: none"> <li>• St Patrick's Day BOP.</li> </ul> </li> <li>- Easter term's events: <ul style="list-style-type: none"> <li>• Catz run.</li> </ul> </li> <li>- SCR booking: <ul style="list-style-type: none"> <li>• Black tie and wine and cheese slots reserved for Easter term.</li> </ul> </li> </ul> <p>MR:</p> <ul style="list-style-type: none"> <li>• Quiz is pending confirmation.</li> </ul>	FSH, MF, AT, SM,
49	<p><b>Education Officer's report</b></p> <ul style="list-style-type: none"> <li>- Treats attract people for mini-seminars;</li> <li>- Mini-seminars attendance is fluctuating. The MCR committee's attendance is required as an active push;</li> <li>- Facebook event for mini-seminars will be created;</li> <li>- Drop-in sessions have had no attendance. <u>Suggestions:</u> Advertise on Facebook and offer food.</li> </ul>	SP, AT, SM
50	<p><b>Formal Hall Officer's report</b></p> <ul style="list-style-type: none"> <li>- Help is needed on formal days for managing swap guests and dietary cards;</li> </ul>	TW, MR, AT, SM

	<p>MR:  Help is needed with food and drinks MCR committee members are coming to formals.</p>	
51	<p><b>Green Officer's report</b></p> <ul style="list-style-type: none"> <li>- Gardening planning meeting to happen on 22<sup>nd</sup> February;</li> <li>- St Catharine's Garden Society: <ul style="list-style-type: none"> <li>• College will provide budget;</li> <li>• Constitution will be written.</li> </ul> </li> <li>- Environmental night  Date to be decided for Easter term.</li> <li>- Film night  Theme: food sustainability month.</li> </ul>	<p><b>KD,  AT,  SM</b></p>
52	<p><b>External Officer's report</b></p> <ul style="list-style-type: none"> <li>- Officer is contacting CUSU members to enquiry about kitchen fixed charges in other colleges.</li> </ul>	<p><b>AB,  AT,  SM</b></p>