

MCR Committee, St. Catharine's College
Meeting held on Monday 3rd July 2017

MINUTES

Present: Sarah Paris (SP – Co-president), Charlotte Kenealy (CK – Co-president), Helen Wilkes (HW – Secretary), Fynn Krause (FK – Treasurer), Frances St George-Hyslop (FS – Welfare Officer), Jonny Davidson (JD – Formal Hall officer), Iacopo Russo (IR – Green officer), Souradip Mookerjee (SM – Computer officer).

Absence with apologies:

Alessandra Cabassi (AC – Education officer), Conrad Watt (CW – Food and Drinks officer).

The meeting was called to order and chaired by Sarah Paris and Charlotte Kenealy. The meeting was minuted by Helen Wilkes.

01	<p>Co-presidents' Report</p> <p>1 House keeping</p> <p>Action – Establish a facebook group for committee members, that will provide information and advice for new committee members.</p> <p>2 The rights of Fourth year undergraduates-</p> <p>Action – Next academic year's 4th years be invited to the MCR. Vote - Passed-Unanimous We will maintain the right to revoke membership, with the approval of the Graduate and Senior Tutors, should the 4th years act with inappropriate conduct.</p> <p>Action – Establish a role of 4th year representative, who would not be a member of the MCR committee but would be invited to all MCR meetings and would represent the views and interests of the 4th years, and be able to vote in MCR decisions. Vote - Passed – Unanimous: the Co-Presidents will present the role of 4th year representative to the Governing Body, for addition to the MCR constitution.</p> <p>3 Amendments to the MCR Constitution-</p> <p>Proposed: 1.2 – Clarify which order permission for amendments to the constitution are. Decision: leave as is.</p> <p>Proposed: 3.3 – Clarify which services graduate students who opt out of MCR membership are entitled to. Decision: Agreed to clarification.</p> <p>Proposed: 5.4 – The removal of the External Officer and the addition of an Accommodation Officer. Decision: Agreed to changes.</p> <p>Proposed: 6.12a – Change to the responsibility of the general upkeep of the Christopher Waddams Room is all members of the MCR. Decision: Agreed to change.</p>	<p>SP, CK, HS, FK, FS, JD, IR, SM</p>
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	<p>Proposed: 7.2 – Confirmation that those who stand for MCR positions must have an unconditional offer/met the conditions of an application for a graduate place. Decision: Agreed to confirmation.</p>	
02	<p>Food and Drink Officer Report</p> <p>The MCR food cupboard needs to be cleared out. The MCR will do so as a group. CW is currently away and will return on the 11th July. Until CW returns, JD can do ordering.</p>	<p>SP, CK, JD</p>
03	<p>Formal Hall Report</p> <p>The MCR can book the SCR for summer formals, without the need for a Fellow, as long as there is high table. – This reduces the number of places the MCR can have to 32 from 48 (when through a fellow).</p> <p>Action – JD will see if the MCR can have access to any unused spaces that would otherwise be used for high table.</p> <p>Action – The JRFs have expressed interest in being invited to MCR events. SM will add the JRFs to the MCR mailing list.</p> <p>Action – JD to take pictures of the typical Formal Hall attire, to be used in Fresher’s Pack.</p>	<p>JD, SP, CK, SM</p>
04	<p>Social Report</p> <p>1 Social Secretaries</p> <ul style="list-style-type: none"> - MCR committee is currently lacking Social Secretaries. - Action – Must have a by-election for Social Secretaries ASAP. HW will send out email requesting candidates. - For the by-election, social secretary candidates should run as pairs. - Until Social Secretaries are elected, SP and CK will act as caretakers. <p>2 Fresher’s</p> <ul style="list-style-type: none"> - Fresher’s week will have to be a committee wide effort until Social Secretaries are in place. - FS is happy to help plan fresher’s week while we have no social secretaries. - Will need to review and update the Fresher’s pack from last year. Action – SP and CK will send out access to Fresher’s pack. - Action – Fresher’s pack must be completed by mid-August, for circulation at the beginning of September. - Action – SP and CK will send out a call for Parents for next year’s newcomers. The Parent Child allocations will be finalised in September. - Parent Child Formal – Must take place after matriculation, so Fresher’s can wear gowns. - Parent Child Formal – No seating requests for formal; seating plan will be arranged based on discipline. 	<p>SP, CK, FS, JD, HW, SM</p>

	<p>3 Downing sent an invitation to their mini ball. Action SP/CK will send out email with the invitation to MCR.</p> <p>4 The MCR has been sent an invitation to a graduate event put on by the Ditchley Foundation. Action – SP/CK will send out an email with the invitation to the MCR.</p>	
05	<p>Green Officer Report</p> <p>Nothing to report yet.</p>	IP
06	<p>Welfare Officer Report</p> <p>Nothing to report yet.</p>	FS
07	<p>Education Officer Report</p> <p>Must begin to prepare for next year’s Graduate symposium and form the symposium committee. SM, HW, SP and CK are interested in being members of the symposium committee.</p>	SP, CK, HW, SM
08	<p>Computer Officer Report</p> <p>Action – MCR committee members are to send pictures and bios to SM, for addition to the MCR website.</p> <p>Action – SM is to put an accommodation list, rooms list and information on airbeds on the MCR website. SM will also update pictures on MCR website.</p>	SM, SP, CK
09	<p>Secretary Report</p> <p>Action – HW will organise the MCR committee handover BBQ for convenient date in July.</p> <p>MCR secretary is receiving emails with things of interest for MCR members.</p> <p>Action – Until the start of next term, when the newsletter will be circulated, HW will send emails with things of interest to the MCR.</p>	HW
10	<p>Treasurer Report</p> <p>Last MCR committee budget broke even.</p> <p>Action – FK has requested that committee members to make aware ‘big’ plans</p> <p>Action – FK will finalise budget in July.</p>	FK
11	<p>Accommodation</p> <p>1 The role of Accommodation Officer will be put to the Governing Body for approval in mid-July.</p> <p>2 Fire inspections will take place at South Green Lodge and Barton Road. There is the potential for training for those who infringe fire safety.</p> <p>3 Fines – There has been a large amount of rubbish and items left behind in the empty rooms in South Green Lodge. There has been a suggestion that fines be imposed on residents who leave their rooms in an unacceptable state. The MCR</p>	SP, CK

	are opposed to the idea of collective fines. However, are not opposed to the potential of treating cautionary money as a deposit for those in college accommodation.	
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